



ARIFA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Arifa Knowledge Village

Esanoor, Keelaiyur Post, Thirukudavalai Taluk, Nagapattinam District-611103



FEE REFUND POLICY 2025-26

In Compliance with UGC (Redressal of Grievances of Students) Regulations, 2024

Arifa Institute of Technology considers the request for cancellation of admission/ withdrawal if the request is made in line with the following:

If the student chooses to withdraw from the program in which he/she is enrolled, there fund of the paid fees will be made as per the following UGC guidelines:

a. Not with standing anything contained in any guidelines / prospectus / notification / schedule, a full refund of fees shall be made by the Arifa Institute of Technology on account of all cancellations of admissions / migrations of students up to 30 September 2025 and with a deduction of not more than Rs.1000, as a processing fee, up to 31 October 2025.

b. For any admission schedule extending/commencing beyond/after 31 October 2025, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply as given below:

Category	Percentage of Refund of Fee	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more BEFORE the formally notified last date of admission
2	90%	Less than 15 days BEFORE the formally notified last date of admission
3	80%	15 days or less AFTER the formally notified last date of admission
4	50%	30 days or less, but more than 15 days AFTER formally notified the last date of admission
5	0%	More than 30 days AFTER formally notified last date of admission


05/10/25

Principal
Arifa Institute of Technology.
Esanoor, Keelaiyur (Po)
Nagapattinam (Dist) - 611 103.